



CITY OF MORGAN HILL

**Regular Meeting Agenda**

**Library, Culture, and Arts Commission**

*Paul Lake - Commissioner*

*Norma Bussing - Commissioner*

*Maria Antunes - Commissioner*

*Lori Paul - Commissioner*

*Daniel Redfield - Commissioner*

*Katie Khera - Commissioner*

*Brigitte Crawford - Commissioner*

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**Tuesday, October 3, 2017 7:00 PM**

**Council Chamber  
17555 Peak Avenue, Morgan Hill, CA 95037**

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**CALL TO ORDER**

**ROLL CALL ATTENDANCE**

**DECLARATION OF POSTING OF AGENDA**

Per Government Code 54954.2

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

Members of the public are entitled to address the Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

**ADOPTION OF THE AGENDA**

**REPORTS**

1. **COUNTY LIBRARY REPORT**
2. **MORGAN HILL LIBRARY REPORT**
3. **FRIENDS OF THE MORGAN HILL LIBRARY REPORT**
4. **CITY OF MORGAN HILL UPDATE REPORT**

## **BUSINESS**

5. **APPROVE THE AUGUST 29, 2017 MEETING MINUTES**

Recommendation:

Approve Minutes.

6. **HISTORICAL SOCIETY PARTNERSHIP**

Recommendation:

That the Commission discuss development of a formal relationship between the Historical Society and the Commission.

7. **HARMONY TREE INSTALLATION RIBBON CUTTING**

Recommendation:

Discuss potential date for Harmony Tree Art celebration.

8. **COMMISSION WORK PLAN UPDATES**

Recommendation:

Discuss and provide updates on Work Plan items.

## **ANNOUNCEMENTS**

### **FUTURE COMMISSION AGENDA ITEMS:**

## **ADJOURNMENT**

## NOTICE

*All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17575 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)*

## PUBLIC COMMENT

*Members of the Public are entitled to directly address the Commission concerning any item that is described in the notice of this meeting, before or during consideration of that item. If you wish to address the Commission on any issue that is on this agenda, please complete a speaker request card located in the foyer of the Commission Chambers, and deliver it to the Minutes Clerk prior to discussion of the item. You are not required to give your name on the speaker card in order to speak to the Commission, but it is very helpful. When you are called, proceed to the podium and the Mayor will recognize you. If you wish to address the Commission on any other item of interest to the public, you may do so by during the public comment portion of the meeting following the same procedure described above. Please limit your comments to three (3) minutes or less.*

*Please submit written correspondence to the Minutes Clerk, who will distribute correspondence to the Commission.*

*Persons interested in proposing an item for the Commission agenda should contact a member of the Commission who may plan an item on the agenda for a future Commission meeting. Should your comments require Commission action, your request may be placed on the next appropriate agenda. Commission discussion or action may not be taken until your item appears on an agenda. This procedure is in compliance with the California Public Meeting Law (Brown Act) Government Code §54950.*

*City Council Policies and Procedures (CP 03-01) outlines the procedure for the conduct of public hearings. Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.*

*The time within which judicial review must be sought of the action by the Commission, which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.*

*For a copy of Commission Policies and Procedures CP 97-01, please contact the City Clerk's office (408) 779-7259, (408) 779-3117 (fax) or by email [michelle.wilson@morganhill.ca.gov](mailto:michelle.wilson@morganhill.ca.gov).*

## AMERICANS WITH DISABILITIES ACT (ADA)

*In compliance with the Americans with Disabilities Act, if you are a disabled person and you need a disability-related modification or accommodation to participate in this meeting, please contact the City Clerk's Office at (408)779-7259, (408)779-3117 (fax) or by email [michelle.wilson@morganhill.ca.gov](mailto:michelle.wilson@morganhill.ca.gov). Requests must be made as early as possible and at least two-full business days before the start of the meeting.*



### *Sustainable Morgan Hill Vision*

*Morgan Hill is a socially responsible, environmentally conscious, and economically sound community that embraces inclusiveness with participation by all.*

### **CITY COUNCIL ONGOING PRIORITIES**

Enhancing Public Safety · Protecting the Environment · Maintaining Fiscal Responsibility ·  
Supporting Our Youth, Seniors, and Entire Community · Fostering a Positive Organizational Culture ·  
Preserving and Cultivating Public Trust · Preserving Our Cultural Heritage

### **2017 STRATEGIC PRIORITIES**

**High Speed Rail**

**Inclusiveness**

**Infrastructure**

**Regional Initiatives**

**Telecommunications**

## 2017 STRATEGIC PRIORITIES:



### High Speed Rail

The City of Morgan Hill will directly advocate for our community's needs through our communications, discussions, and decisions. We will continue to engage the community, the High Speed Rail Authority, our state and federal legislators, and other regional agencies to mitigate negative impacts and convey our position that the High Speed Rail Authority should only use the existing Highway 101 right-of-way to avoid all impacts to residents, schools, and businesses. Should the Authority decide the 101 right-of-way is not feasible, we will strongly advocate for the route with the least impact on Morgan Hill.



### Inclusiveness

We will celebrate the diversity, history, and culture of our community. Through City Council workshops, community meetings, and researching successes in other communities, the City will listen to and collaborate with the community to define how inclusiveness will be further woven into our community's fabric and to increase public participation. The City's communications, services, public spaces, and projects will embrace all community members as partners, advancing our vision of being a socially responsible community.



### Infrastructure

The City will review its streets, parks, and public facilities infrastructure needs initially by updating its 2014 infrastructure study to quantify the funding gap. We will identify potential funding options as ongoing revenue is insufficient to fund our vital community assets at a sustainable level without significantly impacting existing service levels that our community has come to expect. Morgan Hill will actively work with the Valley Transportation Agency, the County, and the State to secure funding for the Santa Teresa extension and road maintenance. We will continue to work closely with our community to inform them of the needs and engage them to find an affordable and sustainable solution.



### Regional Initiatives

City Council and staff will focus on influencing regional decisions that benefit Morgan Hill. This regional involvement will include, but not be limited to, partnering with the League of California Cities, Valley Transportation Authority, Santa Clara Valley Water District, Cities Association of Santa Clara County, the City of Gilroy, Santa Clara County, Morgan Hill Unified School District, the Local Agency Formation Commission, the Open Space Authority, and Silicon Valley Clean Energy to advance projects that further Sustainable Morgan Hill.



### Telecommunications

The City will collaborate with the private sector to explore ways to provide fast, reliable access and wireless connectivity for residents and businesses. The 2016 Telecommunications Infrastructure and Economic Development Blueprint reports will be the foundation for continuing discussions with broadband providers, public utilities, and other infrastructure service providers in developing an implementation plan for growing our telecommunications infrastructure. The plan will be used to signal Morgan Hill's support for business expansion.

# DRAFT



## Meeting Minutes Library, Culture, and Arts Commission

*Paul Lake* - Commissioner  
*Norma Bussing* - Commissioner  
*Maria Antunes* - Commissioner  
*Lori Paul* - Commissioner  
*Daniel Redfield* - Commissioner  
*Katie Khera* - Commissioner  
*Brigitte Crawford* - Commissioner

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**Tuesday, August 29, 2017 6:30 PM**

**Council Chamber**  
**17555 Peak Avenue, Morgan Hill, CA 95037**

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### **CALL TO ORDER**

### **ROLL CALL ATTENDANCE**

| Attendee Name     | Title        | Status  | Arrived |
|-------------------|--------------|---------|---------|
| Paul Lake         | Commissioner | Present |         |
| Norma Bussing     | Commissioner | Present |         |
| Maria Antunes     | Commissioner | Present |         |
| Lori Paul         | Commissioner | Present |         |
| Daniel Redfield   | Commissioner | Present |         |
| Katie Khera       | Commissioner | Present |         |
| Brigitte Crawford | Commissioner | Present |         |

### **DECLARATION OF POSTING OF AGENDA**

Per Government Code 54954.2

Minutes Acceptance: Minutes of Aug 29, 2017 6:30 PM (BUSINESS)

**WORKSHOP - ART A LA CARTE**

Discussion on Art a la Carte event planning.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

None

**ADOPTION OF THE AGENDA**

Motion Crawford, Second Bussing, Passed 7-0

**REPORTS**

- County Library Report provided.
- Morgan Hill Library Report provided.
- Friends of the Library Report provided.
- City update report provided.

**BUSINESS**

**1. APPROVE THE AUGUST 1, 2017 MEETING MINUTES**

Recommendation:  
 Approve Minutes.

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>ACCEPTED [UNANIMOUS]</b>                             |
| <b>MOVER:</b>    | Lori Paul, Commissioner                                 |
| <b>SECONDER:</b> | Brigitte Crawford, Commissioner                         |
| <b>AYES:</b>     | Lake, Bussing, Antunes, Paul, Redfield, Khera, Crawford |

**2. DOWNTOWN PARKS ART PROPOSAL UPDATE AND REVIEW**

Recommendation:

That the Commission:

- 1. Receive and update on the Downtown Parks Art proposals;
- 2. Recommend one artist to for approval to the City Council for the Railroad Park sound wall mural.

Motion to recommended to the City Council approval of the Pamela Mossing proposal. Commission provided direction to add historical items, but to keep whimsical characters.

Minutes Acceptance: Minutes of Aug 29, 2017 6:30 PM (BUSINESS)

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>ADOPTED AS AMENDED [UNANIMOUS]</b>                   |
| <b>MOVER:</b>    | Lori Paul, Commissioner                                 |
| <b>SECONDER:</b> | Daniel Redfield, Commissioner                           |
| <b>AYES:</b>     | Lake, Bussing, Antunes, Paul, Redfield, Khera, Crawford |

### **3. COMMISSION WORK PLAN UPDATES**

Recommendation:

Discuss and provide updates on Work Plan items.

Provided Work Plan updates.

## **ANNOUNCEMENTS**

## **FUTURE COMMISSION AGENDA ITEMS:**

## **ADJOURNMENT**





# LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT

## MEETING DATE: October 3, 2017

PREPARED BY: Chris Ghione, Community Services Director  
APPROVED BY: Chris Ghione, Community Services Director

### HISTORICAL SOCIETY PARTNERSHIP

#### RECOMMENDATION(S)

That the Commission discuss development of a formal relationship between the Historical Society and the Commission.

#### REPORT NARRATIVE:

In June 2015, the Morgan Hill Historical Society reached out to the City to request support for ongoing operations and development of the Villa Mira Monte historical site. At that time, the City had just undertaken updating its Bikeways, Trails, Parks and Recreation Master Plan. The request for City support was rolled into the Master Plan Update. This allowed for the prospect of the City formally supporting this request to be reviewed as part of the community engagement process and discussed alongside the other priorities desired by the community.

Earlier this year, the City Council adopted the Master Plan and provided final direction to staff on the partnership with the Historical Society. The Master Plan includes the following actions as it relates to Villa Mira Monte:

#### *Actions*

- F1-1. Develop a partnership with the Morgan Hill Historical Society to make Villa Mira Monte viable and sustainable as a community resource.*
- F1-2. Ensure future site development includes:*
- Culturally, historically, and context appropriate design approaches to improvements and additions.*
  - Expanded recreation uses.*
  - Property improvements designed to integrate into the Downtown parks system and facilitate attracting more visitors to Downtown businesses.*
  - Design improvements to maximize revenue and limit ongoing maintenance costs.*
  - Improved technology at the site.*
  - Opportunities for urban agriculture and agriculture education with a demonstration garden/orchard or a community garden.*
- F1-3. Continue to collaborate with the Historical Society to support organization and site management and operations.*

- *The Morgan Hill Historical Society should continue to manage the Villa Mira Monte Site.*
- *Consider providing operational financial support to the Historical Society to hire limited-term staff for site management with the intent to identify and secure revenue for long-term fiscal sustainability.*
- *Ensure future programming includes establishing and expanding revenue generating uses such as event rentals as well as programming to attract new visitors to the site. The City shall utilize existing Community Services Department resources to coordinate marketing and promotion of the site to increase access and revenue generation.*
- *Consider formally assigning the Library, Culture, and Arts Commission to make recommendations relating to historic resources.*

The Historical Society operates the Villa Mira Monte Historical Site is a 2.5-acre site that is home to the Morgan Hill Museum (Acton House), Hiram Morgan Hill House, and Centennial History Trail. The Historical Society is an all-volunteer organization. The City currently has an MOU that provides funding support of \$20,000 annually and a \$200,000 maintenance and improvement project is anticipated to be funded by the City.

Representatives from the Historical Society will be present at the meeting discuss opportunities for collaboration. The Commission Work Plan currently has an item included to focus on this partnership.

**LINKS/ATTACHMENTS:**



# **LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT**

## **MEETING DATE: October 3, 2017**

PREPARED BY: Chris Ghione, Community Services Director  
APPROVED BY: Chris Ghione, Community Services Director

### **HARMONY TREE INSTALLATION RIBBON CUTTING**

#### **RECOMMENDATION(S)**

Discuss potential date for Harmony Tree Art celebration.

#### **REPORT NARRATIVE:**

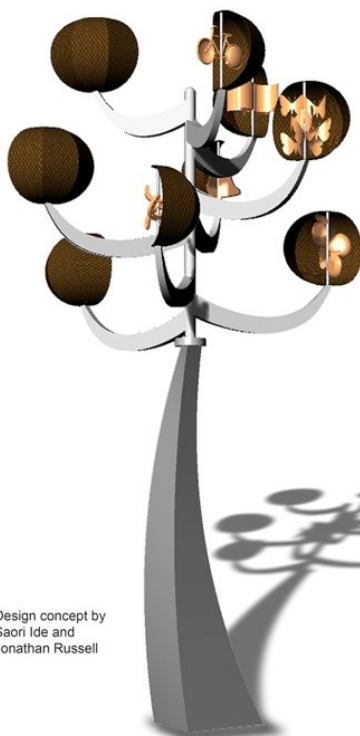
In early 2016, the City Council approved installation of the Harmony Tree artwork (Attachment 1) at the Civic Center. The foundation has been placed and the artwork near completion. The purpose of this item is to discuss potential dates to provide a small recognition/ribbon cutting for the artwork after the installation. Possible dates/times could include prior to the City Council meeting on Wednesday, October 18, prior to the Library, Culture and Arts Commission meeting on Tuesday, November 5, or other dates.

#### **LINKS/ATTACHMENTS:**

1. Harmony Tree

# SAORI IDE AND JONATHAN RUSSELL'S HARMONY TREE

18' H x 9' Wide




**A visual narrative that tells the story of Morgan Hill**

- Kinetic and interactive
- Pays homage to the past
- Looks to the future
- Reflects a vibrant community
- Represents a diverse culture
- Enlivens the environment
- Entertaining

Design concept by Saori Ide and Jonathan Russell

**Materials:**  
Stainless steel,  
bright copper,  
woven copper




Alternative  
4



# **LIBRARY, CULTURE, AND ARTS COMMISSION STAFF REPORT**

## **MEETING DATE: October 3, 2017**

PREPARED BY: Chris Ghione, Community Services Director  
APPROVED BY: Chris Ghione, Community Services Director

### **COMMISSION WORK PLAN UPDATES**

#### **RECOMMENDATION(S)**

Discuss and provide updates on Work Plan items.

#### **REPORT NARRATIVE:**

The Library, Culture and Arts Commission finalized its Work Plan on May 16. The City Council approved the Commission Work Plan on June 21, 2017. This item is for the Commissioners to discuss all items listed on the Fiscal Year 2017/18 Work Plan.

With Commission Antunes returning to the Commission after being on leave for several meetings, commissioners should work to add Commissioner Antunes back to work plan items during this meeting.

The 2017/18 Fiscal Year Work Plan is attached.

#### **LINKS/ATTACHMENTS:**

1. LCAC 2017-2018 Workplan Final 8.2.17

Library, Culture &amp; Arts Commission

**FY 2017-18 Work Plan****City Council Approved: June 21, 2017 – Assignments Updated August 2, 2017**

**Overall Mission:** To assist the City Council in accomplishing its goals by fostering an environment conducive to and supportive of the arts, culture, and life-long learning in Morgan Hill, working with existing community groups to promote resources, and facilitate partnerships.

| Project Area   | City Council Goal Supported  | Start Date | Complete Date | Staff Resources Required  | Specific Task / Commissioners Assigned  |
|--|--|------------|---------------|---|---|
| Liaison with City Departments, Other Community Groups, MH Citizens | Supporting our Youth, Seniors and Entire Community<br><br>Inclusiveness                    | July 1     | June 30       | CS Director (minimal)   | (1) Participate with other groups to support community outreach and support arts and culture in the community (including Valle del Sur, El Toro Arts) (Paul/Bussing)  |
| Permanent and Proposed Public Art                                  | Supporting our Youth, Seniors and Entire Community<br><br>Preserving Our Cultural Heritage | July 1     | June 30       | CS Director (minimal)<br><br>Com Svcs Supervisor (minimal)<br><br>CS Svcs Coordinator (minimal) | (1) Partner with local Artists to display their work. Review the possibility of implementing a utility box program or other programs (doors, walls, etc.) (Paul/Bussing/Khera)<br>(2) Form subcommittees as needed to support special art requests that come forward (All)<br>(3) Review opportunities for funding Public Art and Performing Arts in the Future (Paul)<br>(4) Support the Downtown Art Project Selection. (Crawford/Bussing)<br>(5) Develop Tarantula branding and promotion. (Crawford/Paul/Khera) |
| Art and Culture Events   | Supporting our Youth, Seniors and Entire Community<br><br>Inclusiveness                    | July 1     | June 30       | CS Director (minimal)<br><br>CS Svcs Coordinator (minimal)                                      | (1) Facilitate the Art a la Carte event and look to incorporate culture and music into the event. (Lake the lead/all members will support)<br>(2) Explore opportunity to partner with artists on a children's art show. (Paul)<br>(3) Explore partnership opportunities for the City supporting performing arts with South Valley Civic Theater. (Lake/Khera)   |

Attachment: LCAC 2017-2018 Workplan Final 8.2.17 (1438 : LCAC Workplan Updates)

| Project Area  | City Council Goal Supported   | Start Date | Complete Date | Staff Resources Required   | Specific Task / Commissioners Assigned  |
|---|---|------------|---------------|--|---|
| Library Outreach and Support  | Supporting our Youth, Seniors and Entire Community<br><br>Inclusiveness | July 1     | June 30       | Library Staff (moderate)<br><br>Senior Project Manager (significant) | (1) Support Library Outreach, including possible pop up locations (Lake/Paul)<br>(2) Redefine and support Commissioner’s Corner in Library to provide book recommendations (Khera)<br>(3) Support the Library Expansion Project<br>(a) Coordinate with Friends of Library on Library Development (Crawford/Paul)<br>(b) Coordinate on Library Expansion with a special focus on youth technology (Redfield)<br>(c) Participate in the Library design process making recommendations to the City Council (All)<br>(4) Participate in annual Library Commissioners For (All)<br>(5) Support incorporation of Children’s art into the Library (Lake/Paul)<br>(6) Review and make recommendation on Library Hours (Khera/Antunes) |
| Support Integration of Historical Resources into Commission Area of Support | Preserving our Cultural Heritage  | July 1     | June 30       | CS Director (moderate)<br><br>CS Srvs Coordinator (moderate)         | (1) Coordinate with the Morgan Hill Historical Socie to define LCAC support of Villa Mira Monte operations. (Bussing/Paul/ Crawford)  |

**Staff Resources Required:**  
**0-50 hours: Minimal;      51-100 hours: Moderate;      100+ hours: Significant**

Attachment: LCAC 2017-2018 Workplan Final 8.2.17 (1438 : LCAC Workplan Updates)